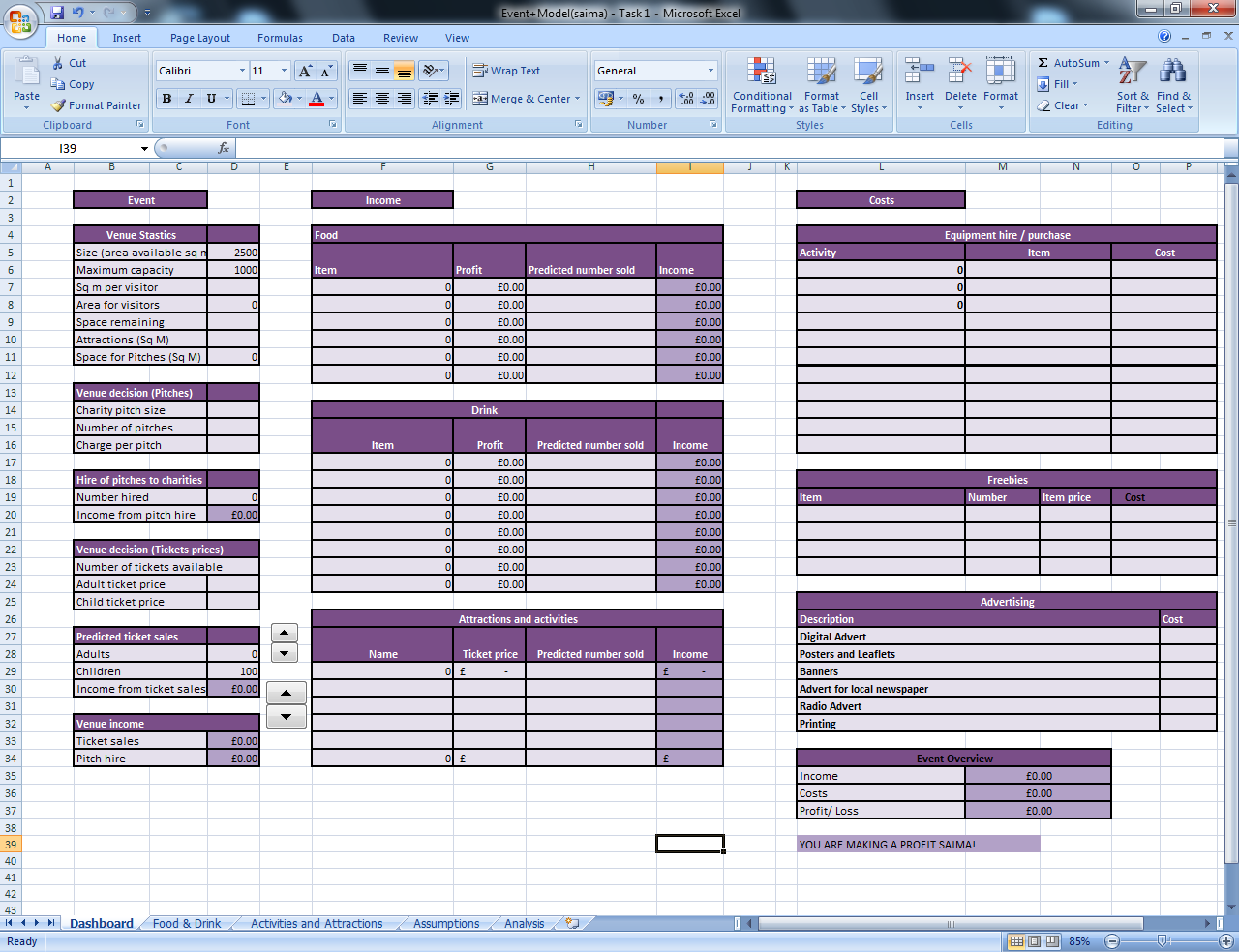
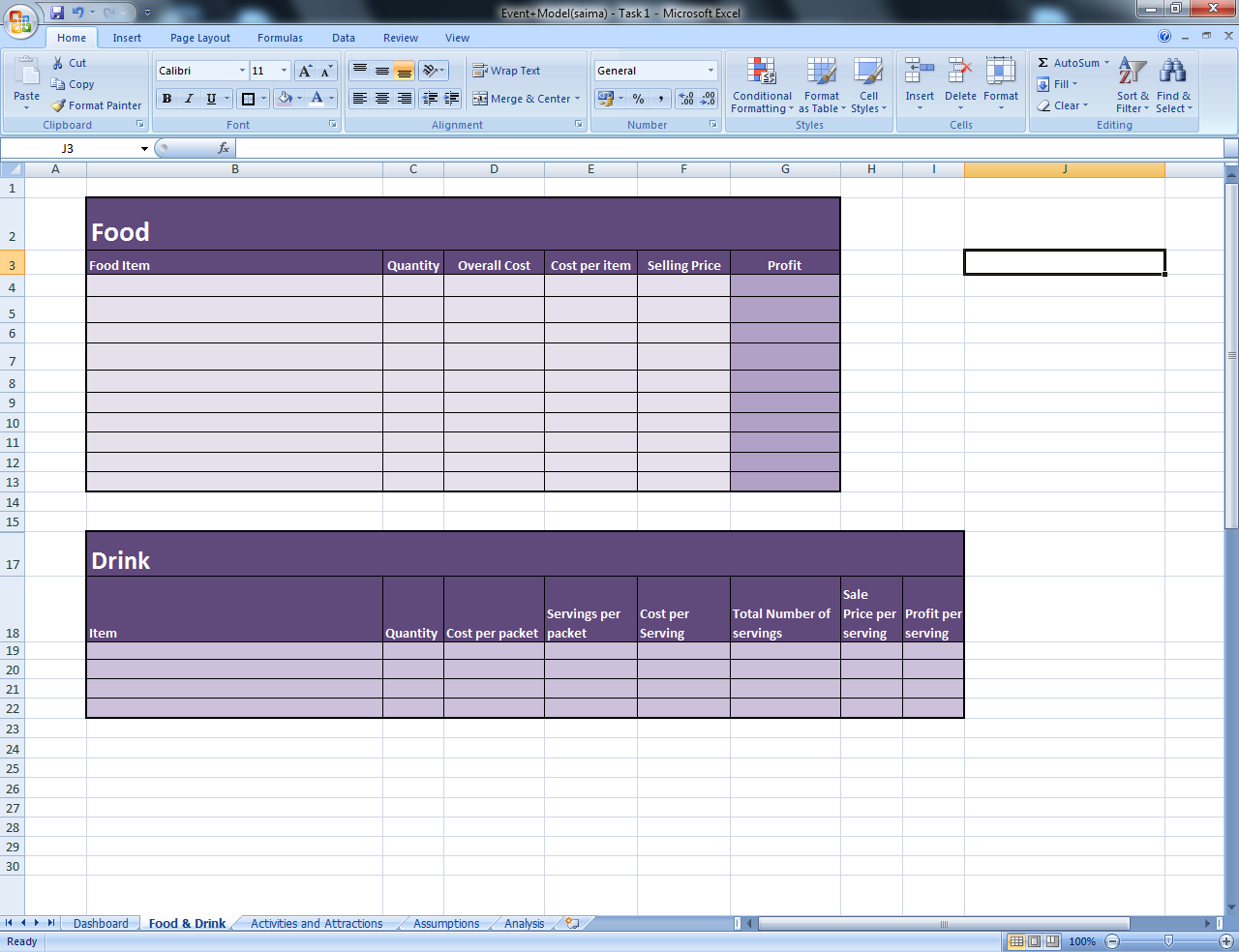
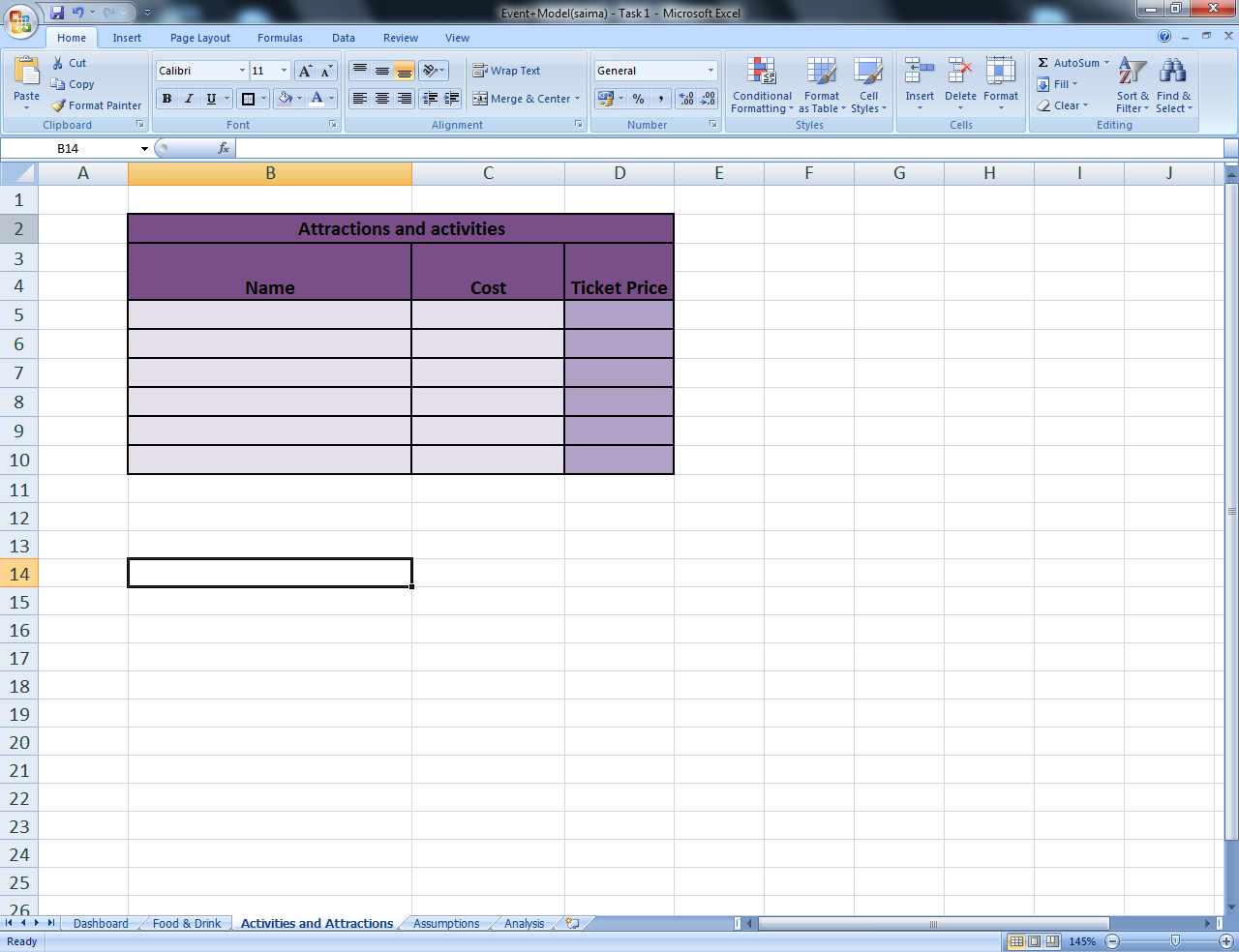
**Activity 2 - Task 1 - Copy the following spreadsheet into a NEW EXCEL file.**

****

**On a separate worksheet, called Food and Drink, copy the following tables:**

****

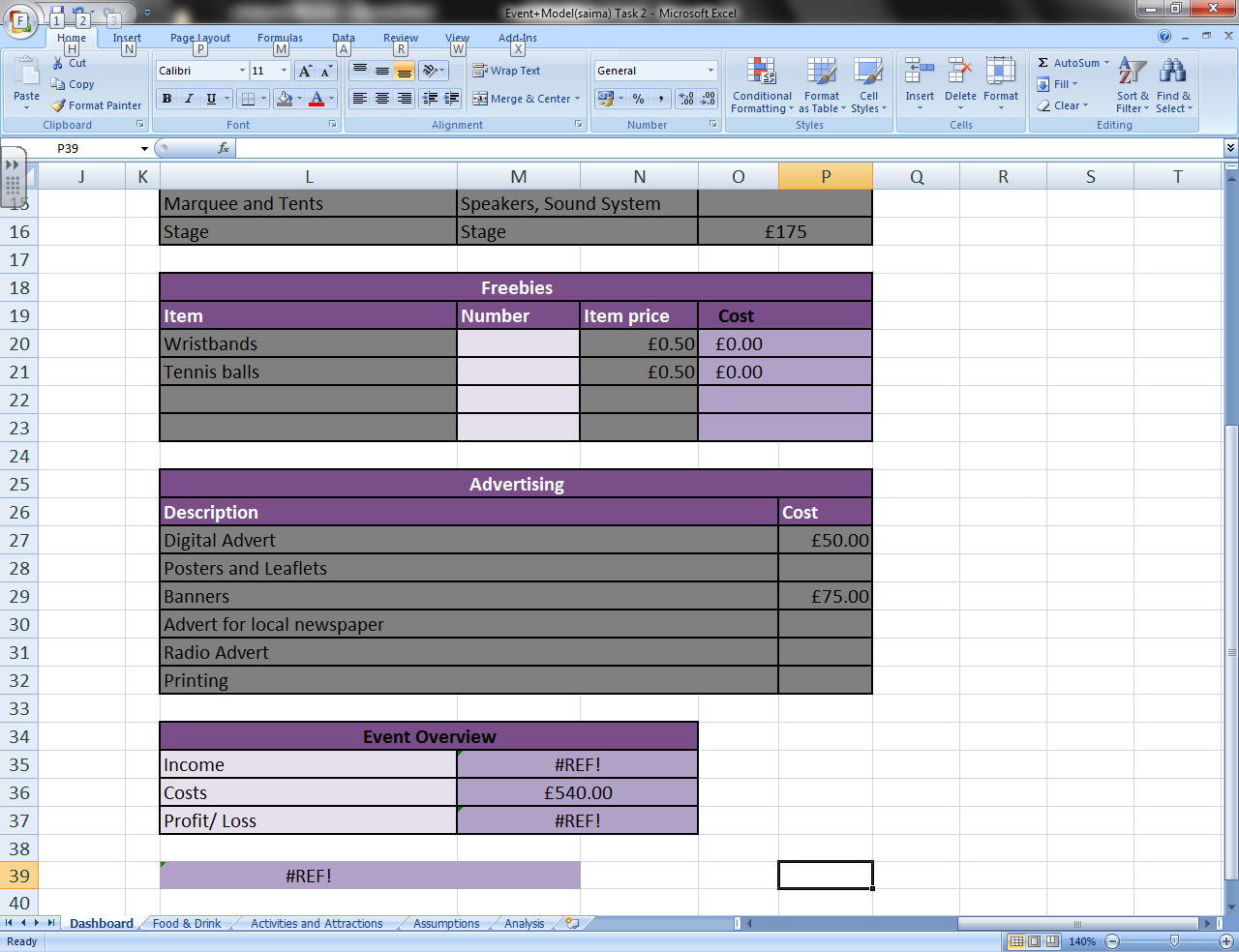
**On a third worksheet called Activities and Attractions, copy the following:**

****

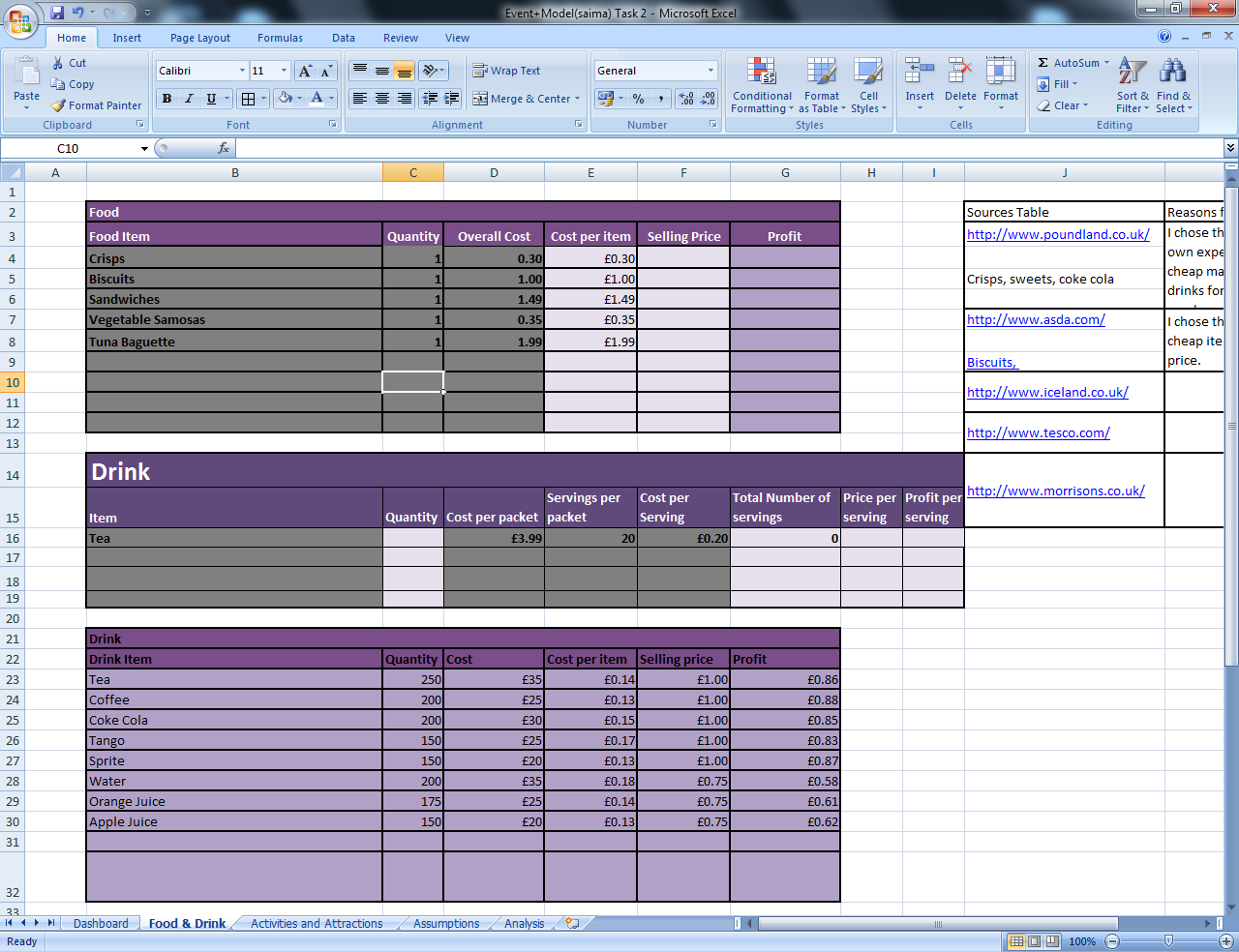
**Activity 2 - Task 2 – Adding basic details to your spreadsheets**

1. **Add the FREEBIES you will be offering to children along with the item price (how much each freebie will be costing you).**
2. **Fill in the ADVERTISING table as shown below. You will need to research these prices first.**

**Note: All research needs to be placed in your Sources table.**

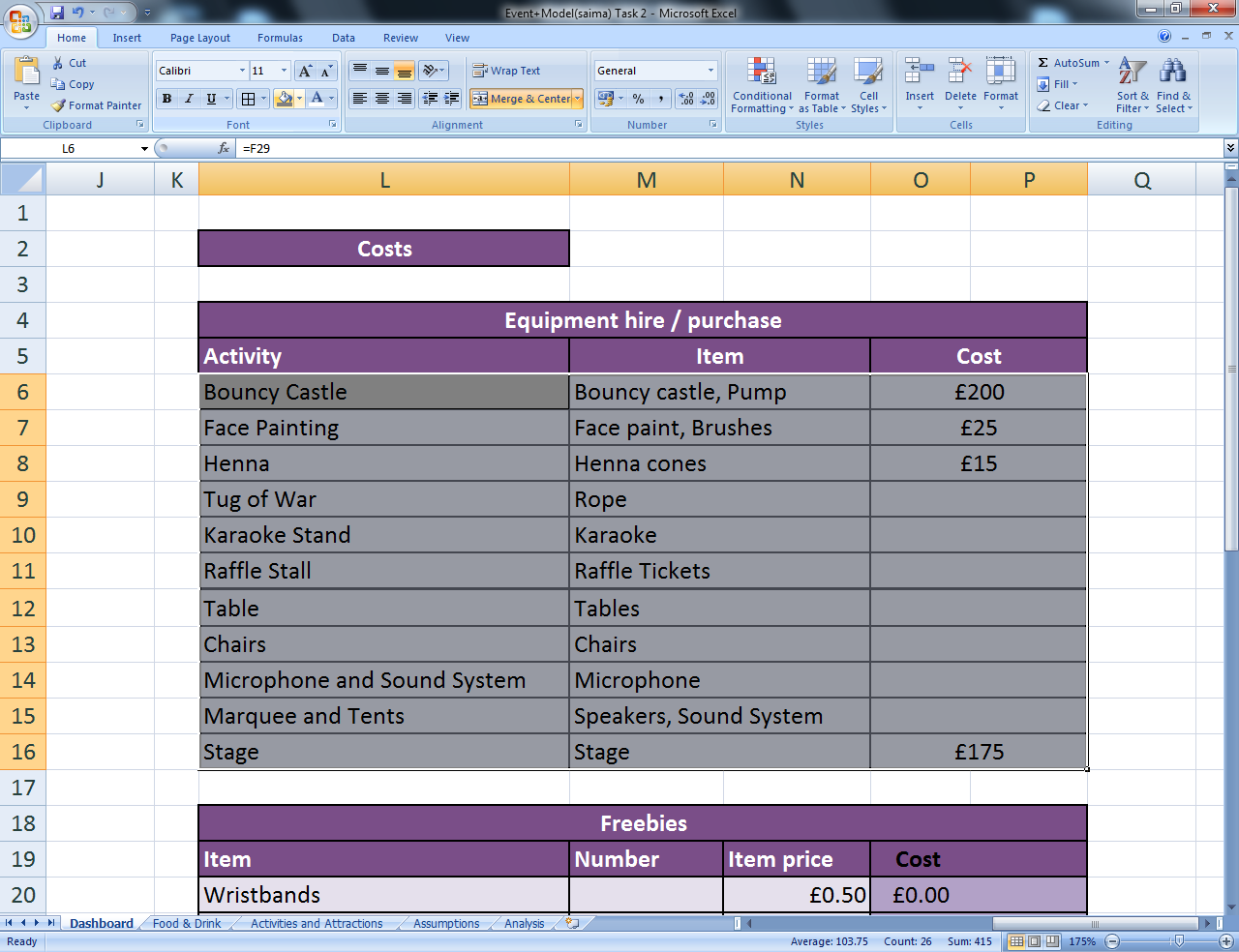
****

1. **Fill in the greyed out sections of the FOOD AND DRINK worksheet using the information you gathered from your Activity 1 review.**

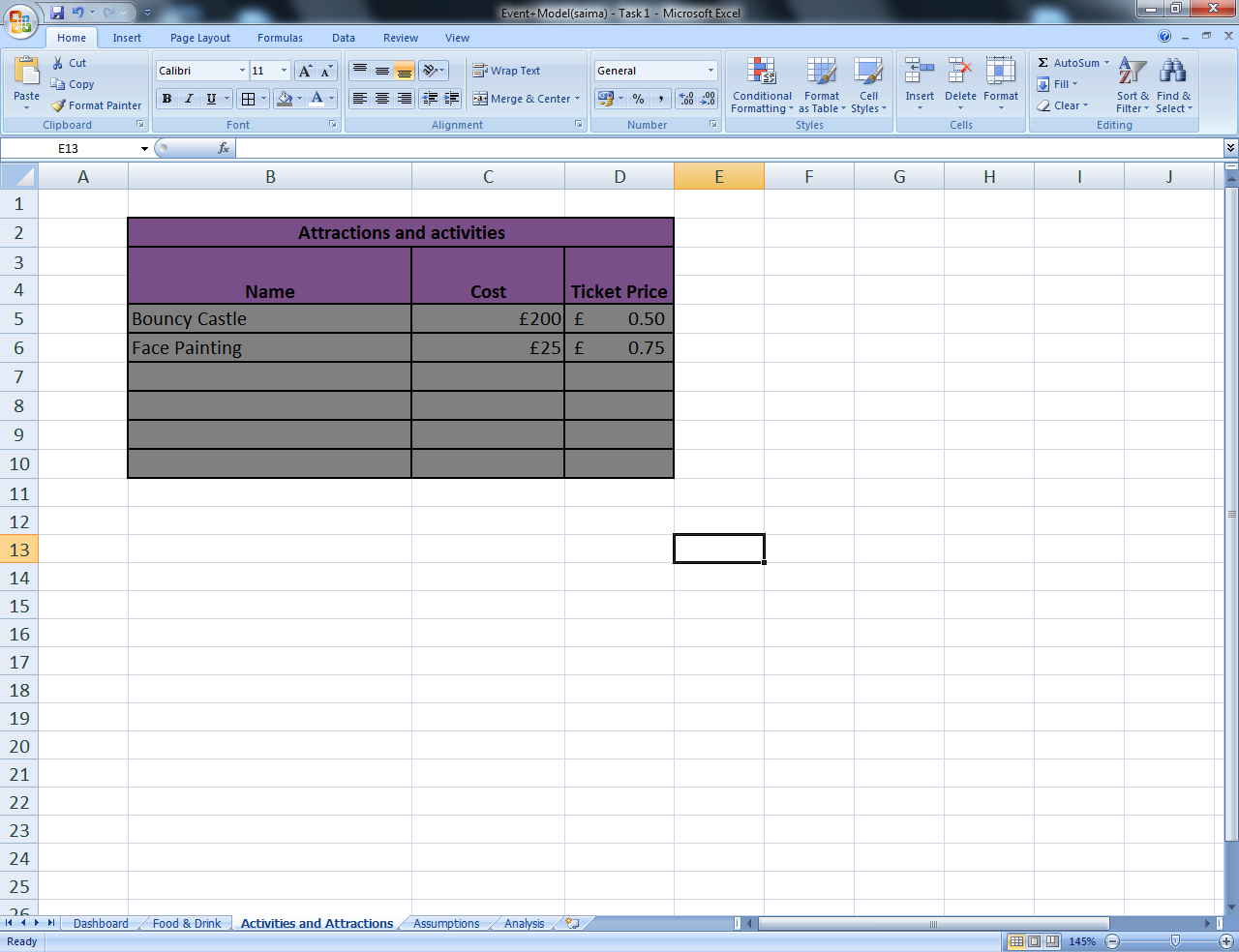
****

1. **Go to the main worksheet and fill in EQUIPMENT HIRE/PURCHASE table using the activities you mentioned in your Activity 1 Review and Sources table.**

**You can add your DJ HIRE COST to this table too.**

****

1. **Using the information in your EQUIPMENT HIRE table, complete the ATTRACTIONS AND ACTIVITIES worksheet:**

****